

West Riding Solicitor's Office,

WAKEFIELD,

10th June, 1897.

DEAR SIR,

MENSTON ASYLUM.

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I beg to inform you that a Quarterly Meeting of the Menston Asylum Committee will be held at the Asylum, *on Tuesday next, the 15th instant*, at 11.15 a.m.

Agenda overleaf.

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"ADMINISTRATIVE" SUB-COMMITTEE.

A Meeting of this Sub-Committee will also be held on the above date at 10.30 a.m.

For Agenda see overleaf.

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The names of the Members of the various Sub-Committees are set out on the fly-leaf.

Yours faithfully,

TREVOR EDWARDS.

# MENSTON ASYLUM COMMITTEE,

15th June, 1897.

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## A G E N D A .

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### BUSINESS.

### RESULT.

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#### At 10-30 a.m.—ADMINISTRATIVE SUB-COMMITTEE.

1. TO EXAMINE AND PASS ACCOUNTS :—
  - (a) Patients' Maintenance Account.
  - (b) Building and Repairs Fund.
2. QUARTERLY ESTIMATES.
  - (a) Patients' Maintenance.
  - (b) Building and Repairs Fund.  
(Print herewith.)
3. RECEIPTS.
4. MEDICAL SUPERINTENDENT. INCREASE OF SALARY.  
Application by Medical Superintendent for increase of Salary.
5. CLERK OF WORKS. INCREASE OF SALARY.  
Application by Mr. H. Hayley, Clerk of Works, for increase of Salary (appointed 9th January, 1893, at £130 per annum, increased to £150 per annum, 1st July, 1895).

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#### At 11.15 a.m.—“ FULL ” COMMITTEE.

1. MINUTES OF PREVIOUS MEETINGS.  
(Print herewith.)
2. MINUTES OF “ADMINISTRATIVE” SUB-COMMITTEE.  
(See Agenda above.)
3. MINUTES OF “RAILWAY SIDING” SUB-COMMITTEE.  
(Print herewith.)
4. MINUTES OF “FARM” SUB-COMMITTEE.  
(Print herewith.)
5. CO-OPERATIVE STORES AND ASYLUM CONTRACTS.  
To consider question of Co-operative Societies being allowed to tender for Asylum Goods.

6. ABSTRACT OF ACCOUNTS.

To approve draft Abstract of Menston Asylum Accounts for the year ended 31st March, 1897.

7. REPORT OF DISTRICT AUDITOR.

To consider Report of District Auditor upon his Audit of the Asylum Accounts for the year ended 31st March, 1896.

*(Print herewith.)*

8. PRINTING FORMS.

To consider as to obtaining tenders for printing the various forms in use at the Asylum.

9. QUARTERLY REPORT OF MEDICAL SUPERINTENDENT.

- (a) Additional Shelters in Airing Courts.
- (b) Shelter in Recreation Ground.
- (c) House for Farm Patients near the Farm.
- (d) Further Channelling of Front Drive.
- (e) General.

10. REPORTS.

- (a) House Visitors.
- (b) Guardians of Unions.

11. REPORT UPON PRIVATE PATIENTS.

To report communication from the Commissioners in Lunacy, transmitting for the consideration of the Visiting Committee copies of the Reports of Dr. McDowall, made under the Lunacy Act, 1890, of the mental and bodily condition of the following patients :—

- 1. Joseph Jewsbury.
- 2. Henry Pool.
- 3. Mary A. Fairweather.
- 4. George H. Scott.
- 5. Edith Walker.
- 6. Herbert Holdsworth.
- 7. Emma Booth.
- 8. William Sharp.

12. APPOINTMENT OF HOUSE VISITORS.

To appoint House Visitors for the ensuing Quarter. Present Visitors:—Aldermen J. F. Coe and W. Gaukroger, and Councillors T. Clough, H. Duckworth, M. Scott, Col. T. H. Thwaites, J. Wright, W. Weatherhead, and T. Whiteley.

13. MEMBERS' BUSINESS.

## MENSTON ASYLUM SUB-COMMITTEE.

### ALDERMEN.

Denison, T. (*Vice-Chairman*)  
Dunn, H.  
Morrison, A.

Scales, W. D.  
Sheepshanks, W. (*Chairman*)  
Stanhope, Col. Spencer, C.B. (*Chairman*  
of the General Asylums Committee)

### COUNCILLORS.

Arnold-Forster, E. P.  
Booth, H.  
Clough, R.  
Clough, T.  
Foster, H. A.

Freeman, W.  
Harker, W.  
Jackson, S.  
Merrall, G.  
Pilling, B.

Thwaites, Col. T. H.  
Town, W.  
Weatherhead, W.  
Whiteley, T.  
Wilson, M. A.  
Woodhead, W. B.

### FOR COUNTY BOROUGH.

BRADFORD—Alderman Dennis Bottomley.  
" Councillor John Dobby.  
" " Heber Duckworth.  
" " John Greenwood.  
" " John Peel.  
" " James Wright.  
HALIFAX—Alderman John F. Coe.  
" " Wm. Gaukroger.

LEEDS—Mayor, Sir James Kitson, Bart., M.P.  
" Councillor Wm. Mart.  
" " Robert Pickersgill.  
" " Mark Scott.  
" " Frederick Webster.

## SUB - COMMITTEES.

### Administrative (including House and Finance).

#### ALDERMEN.

Coe, J. F. (Halifax)      Denison, T.      Dunn, H.      Gaukroger, Wm. (Halifax)  
Morrison, A.      Scales, W. D.      Sheepshanks, W.

#### COUNCILLORS.

Arnold-Forster, E. P.      Clough, R.      Duckworth, H. (Bradford)  
Booth, H.      Clough, T.      Pilling, B.  
Webster, F. (Leeds)

### FARM.

#### ALDERMEN.

Denison, T.  
Gaukroger, W. (Halifax)  
Morrison, A.  
Sheepshanks, W.

#### COUNCILLORS.

Duckworth, H. (Bradford)  
Freeman, W.  
Thwaites, Colonel, T. H.  
Wright, J. (Bradford)

### HOUSE VISITORS

(for the current Quarter).

#### ALDERMEN.

Coe, J. F. (Halifax)  
Gaukroger, Wm. (Halifax)

#### COUNCILLORS.

Clough, T.  
Duckworth, H. (Bradford)  
Scott, M. (Leeds)  
Thwaites, Colonel, T. H.  
Wright, J. (Bradford)  
Weatherhead, W.  
Whiteley, T.

## Representatives of Menston Asylum Committee upon SUB-COMMITTEES OF GENERAL ASYLUMS COMMITTEE.

### "Administrative and Finance."

#### ALDERMEN.

Coe, J. F. (Halifax)      Sheepshanks, W.  
Dunn, H.

#### COUNCILLOR.

Whiteley, T.

### "Contracts."

#### ALDERMAN.

Coe, J. F. (Halifax)

#### COUNCILLORS.

Pilling, B.      Whiteley, T.